



Request for Proposal (RFP) for Roof Coating System

Issued by: The Committee for Hispanic Children and Families (CHCF)

Date: February 17, 2025

Project: Application of roof coating over existing roof system

Location: 450 Castle Hill Ave, Bronx, NY 10473

Project Code: 450RR225

Project Overview:

The Committee for Hispanic Children & Families (CHCF) is seeking proposals from qualified contractors to apply a high-performance roof coating system to the existing roof at 450 Castle Hill Ave, Bronx, NY. The project involves surface preparation, application of the coating system, and associated work as detailed below.

Scope of Work:

The selected contractor will be responsible for the following:

Mobilization and Site Preparation:

- Mobilize a certified crew to the site location.
- Install protection and safety measures at the workspace.
- Provide all necessary equipment, materials, and tools for the project.
- Coordinate and oversee the project for the duration of the work.
- Remove and dispose of existing overburden, roof tiles, and fencing.
- Reinstall fencing after the work is completed.

Roof Coating Application:

- Prepare the roof surface according to the coating manufacturer's instructions.
- Apply the new high-performance roof coating system to the existing SBS sheet.
- Apply liquid flashing at roof penetrations.
- Refurbish drain roof domes.

Warranty and Project Closeout:

- Obtain a 20-year material warranty from the coating manufacturer.
- Remove temporary protection installations and perform post-construction cleanup.
- Conduct a quality assurance walkthrough of the work areas with CHCF representatives.

Proposal Requirements:

Interested contractors must submit a proposal that includes the following:

- **Company Information:** Provide company background, experience, and qualifications.
- **Project Understanding:** Demonstrate a clear understanding of the project scope and requirements.
- **Proposed Solution:** Detail the proposed approach, materials, and equipment.
- **Project Schedule:** Provide a detailed project timeline, including start and completion dates.
- **Pricing:** Submit a detailed itemized cost breakdown for all labor, materials, and equipment.
- **References:** Provide at least three references for similar projects completed in the past five years. Information on any subcontractors to be used.
- **Insurance and Licensing:** Provide proof of insurance and all required licenses.

Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

- **Experience and Qualifications:** Relevant experience in roof coating projects of similar size and scope.
- **Technical Approach:** Proposed methodology, materials, and equipment.
- **Cost:** Competitiveness of the proposed price.
- **Warranty:** Strength and comprehensiveness of the warranty offered.
- **References:** Feedback from previous clients on similar projects..

Submission Deadline:

Proposals must be submitted electronically to rfp@chcfinc.org by March 15th 2025.

Questions:

All questions regarding this RFP should be directed to rfp@chcfinc.org

Award of Contract:

CHCF reserves the right to award the contract to the contractor that best meets its needs, timeline and requirements.

Disclaimer:

This RFP does not constitute an offer or a commitment to award a contract. CHCF reserves the right to reject any or all proposals received. Any donations made to CHCF, will not influence the outcome of submissions.

CHCF is a tax exempt organization.