



Request for Proposal (RFP) for Water Heater Replacement and Installation

Issued by: The Committee for Hispanic Children and Families (CHCF)

Date: February 7, 2025

Project: Water Heater Replacement and Installation

Location: 450 Castle Hill Ave, Bronx, NY 10473

Project Code: 450WHRI225

Project Overview:

CHCF is seeking proposals from qualified contractors to replace three existing water heaters with a new 120-gallon electric water heater at its facility located at 450 Castle Hill Ave, Bronx, NY 10473. The project includes the removal of the old units, installation of the new unit, and all associated plumbing and electrical work.

Scope of Work:

The selected contractor will be responsible for the following:

- **Protection:** Provide necessary protection for the work area.
- **Removal:** Disconnect, remove and discard the three existing water heaters.
- **Capping:** Cut and cap existing water lines as needed.
- **Installation:** Supply and install a new 120-gallon, 240v, 12.2kw electric water heater in the basement.
- **Piping:** Supply and install approximately 20 feet of 1-inch pipe and fittings, and 40 feet of ¾-inch pipe and fittings.
- **Circulation Pump:** Supply and install a new hot water B&G circulation pump.
- **Connections:** Connect the new pump and water heater with necessary fittings and valves.
- **Testing:** Perform all necessary connections, check functionality, and test for leaks.
- **Electrical:** Coordinate with a qualified electrician for electrical connections.
- **Cleanup:** Clean up the work area and demobilize.
- **Permits and Inspections:** Obtain all necessary permits and ensure inspection sign-off, including LAA permit.

Proposal Requirements:

Interested contractors must submit a proposal that includes the following:

- **Company Information:** Provide company background, experience, and qualifications.
- **Project Understanding:** Demonstrate a clear understanding of the project scope and requirements.
- **Proposed Solution:** Detail the proposed approach, materials, and equipment.
- **Project Schedule:** Provide a detailed project timeline, including start and completion dates.
- **Pricing:** Submit a detailed cost breakdown for all labor, materials, and equipment.
- **References:** Provide at least three references for similar projects completed in the past five years.
- **Insurance and Licensing:** Provide proof of insurance and all required licenses.

Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

- **Experience and Qualifications:** Demonstrated experience in plumbing and water heater installation.
- **Project Understanding:** Clear understanding of the project scope and requirements.
- **Proposed Solution:** Completeness and feasibility of the proposed solution.
- **Project Schedule:** Realistic and achievable project timeline.
- **Pricing:** Competitive pricing and cost-effectiveness.
- **References:** Positive feedback from previous clients.
- **Insurance and Licensing:** Compliance with all insurance and licensing requirements.

Submission Deadline:

Proposals must be submitted electronically to by March 3rd 2025.

Questions:

All questions regarding this RFP should be directed to rfp@chcfinc.org

Award of Contract:

CHCF reserves the right to award the contract to the contractor that best meets its needs, timeline and requirements.

Disclaimer:

This RFP does not constitute an offer or a commitment to award a contract. CHCF reserves the right to reject any or all proposals received.